

## **Gerry Webb Transport Services Ltd**

### **Privacy Policy.**

On our website, in our e-mails and on our social-media profiles, we may have links to other companies, apps or websites ("other websites") that are not ours. This policy does not cover how those other websites process data. We encourage you to read the privacy policy notices on the other websites you visit.

- **We process your data for the following purposes:**

Processing enquiries, orders, related correspondence, developing new customers, clients and employment of staff.

- **We process one or more of the following data according to its purpose:**

Name, age, gender, marital status, qualifications, address(s), email address, website, telephone number(s), bank details and correspondence via email, telephone or a postal service.

- **We do not process any sensitive data.**

- **We process your data on the following bases:**

Consent according to GDPR Article 6.1a, contract performance GDPR Article 6.1b and GDPR Article 6.1f

- **We will retain the processed data for no longer than is necessary for it to be processed.**
- **Personal data maybe stored for longer periods due to documentation retention under the limitation act 1980.**

#### **Additional information**

If you would like more information about our legal basis for processing your data, feel free to contact us. Some of the grounds for processing your data overlap, so there maybe several reasons which justify us processing your data.

We do not sell or rent your data to marketers or third parties.

#### **Keeping your data safe.**

We use reasonable organisational, technical and administrative measures to protect your data within our company.

The internet is not a 100% secure environment and that means we cannot guarantee the security data you transmit to us. Emails sent via the internet might not be encrypted, so we advise you do not include any confidential or sensitive information in your emails to us.